

Application Guidelines for Instructor Positions at
Middle East Technical University
School of Foreign Languages
Division of Basic English

The Division of Basic English is seeking highly motivated and qualified English language instructors who are committed to high-quality English language teaching in a dynamic academic environment.

About the Division of Basic English

The Division of Basic English offers an intensive English program designed to prepare students for their undergraduate studies at METU. Through comprehensive instruction in reading, writing, listening, and speaking, students develop the English language skills they need to succeed in their academic studies.

Key Duties and Responsibilities

Successful candidates are expected to:

- teach on a full-time basis and plan and deliver effective English language lessons in accordance with the curriculum and learning objectives;
- select, adapt, and develop appropriate teaching materials when needed;
- monitor students' academic progress and provide regular formative assessment and constructive feedback;
- support students' learning both in class and during office hours;
- participate in the administration, invigilation, and marking of examinations;
- attend academic meetings, workshops, seminars, and other required professional development activities offered by the Division;
- undertake relevant academic and administrative responsibilities as assigned by the University;
- work collaboratively with colleagues and maintain professional and ethical standards in interactions with students, colleagues, and administrators;
- contribute to a positive, collaborative, and professional working environment within the Division.

Induction and the Professional Development Program

As part of their one-year probationary period, newly appointed instructors are required to participate in an induction program and a structured in-service training program designed to support their adjustment to the Division and their ongoing professional development.

Please review the application pathways below based on your citizenship status:

1. Turkish Citizens

Applicants who hold Turkish citizenship, including those who also hold citizenship of another country, are subject to the application requirements and procedures for Turkish citizens. All appointments are made in accordance with the relevant Council of Higher Education (YÖK) regulations.

How to Apply as a Turkish Citizen

Open positions, specific criteria, and application procedures for Turkish citizens are announced periodically on the official **YÖK Academic Career Page**.

Please follow the [Official YÖK Announcements Link](#) for current openings.

2. International Applicants (Native & Non-Native Speakers)

International candidates who meet the qualifications listed below are welcome to apply. Please see the application instructions below for details.

a) Native English Speakers

- **Minimum Qualification:** Bachelor's degree (BA/BS)
- **In addition, candidates must meet at least ONE of the following criteria:**
 - BA/BS degree in Linguistics, English Language and Literature, English Language Teaching, Comparative Literature, Educational Sciences
 - Valid CELTA certificate or full DELTA qualification (completion of all **three** modules)
 - A minimum of two years of English language teaching experience at an accredited, internationally recognized language institution

b) Non-Native English Speakers

- **Minimum Qualification:** Bachelor's degree (BA/BS) specifically in a related field such as English Language and Literature or English Language Teaching (ELT)
- **In addition, candidates must meet at least ONE of the following criteria:**
 - Valid CELTA certificate or full DELTA qualification (completion of all three modules)
 - A minimum of two years of English language teaching experience at an accredited, internationally recognized language institution
- **English Language Proficiency Requirement:** Candidates must present official proof of English proficiency meeting or exceeding the minimum scores below:

Test	Minimum Score	Taken in the last
YDS	90	5 years
TOEFL iBT	108	2 years
PTE Academic	84	2 years

Note: Test score equivalencies are determined by the Council of Higher Education (YÖK).

Additional Requirements

- Excellent command of English
- Successful completion of all stages of the METU SFL Instructor Recruitment Exam

Preferred Qualification

- Previous experience teaching English at the university level

How to Apply as an International Candidate

If you meet the requirements above, please send an email to dbepdu@metu.edu.tr with the following attachments:

- *an updated Curriculum Vitae (CV)*
- *copies of your diploma(s) and relevant teaching qualifications (CELTA or full DELTA)*
- *official English proficiency test score report (for non-native applicants)*